

Georgetown FCI, Georgetown Municipal Airport, and Georgetown Aeromodelers, Inc.  
Letter of Agreement

**Effective date: 4-11-2016**

**SUBJECT:** Recreational Unmanned Aircraft System (UAS)/Radio Controlled Model Aircraft (RCA) Operations.

**1. PURPOSE:** To establish a permanent Recreational UAS/RCA Operating Area and operational procedures for UAS/RCA within Georgetown Airport Air Traffic Control Tower (Georgetown Tower) Class D Airspace below 400 feet above ground level (AGL) during daylight hours, for the safe operation of Recreational UAS/RCA.

**2. CANCELATION:** This Letter of Agreement (LOA) cancels whenever there is:

- a. A change in Federal, State or City laws or regulations governing the operation of UAS/RCA in the National Airspace System (NAS) requiring a change to this LOA.
- b. A change in the operational procedures of Georgetown Tower Class D Airspace or procedures that require a modification of UAS/RCA operational procedures.
- c. Mutual agreement by the signatories/parties concerned.

**3. SCOPE:** The procedures herein apply only to Recreational UAS/RCA within the Georgetown Tower Class D Surface Area which is controlled by Georgetown Tower.

**4. RESPONSIBILITIES:** Parties to this LOA include:

- a. Georgetown Airport Air Traffic Control Tower, Georgetown Municipal Airport, 408 Terminal Dr., Georgetown, TX 78628.
- b. Georgetown Municipal Airport, 500 Terminal Dr., Georgetown, TX 78628.
- c. Georgetown Aero Modelers Association, Inc. (GAMA), AMA chartered club #1813.
- d. The signatories/parties must ensure all personnel are knowledgeable of and comply with, the provisions applicable to their function.

**5. PROCEDURES:**

- a. All UAS/RCA operations must be conducted in accordance with Public Law 112-95 Section 336 Special Rule for Model Aircraft dated Feb. 14, 2012, and FAA Advisory Circular 91-57A .
- b. UAS/RCA operators are required to be familiar with pertinent Notices to Airman (NOTAM) and Temporary Flight Restrictions (TFR) that may affect these operations.
- c. UAS/RCA Operating area: All operations must be conducted at or below 400 Feet AGL, during daylight hours, in line of site with the user and within one quarter (1/4) statute miles of the GAMA Flying Field located 4.12 statute miles northeast of Georgetown Municipal Airport, at coordinates 30 °, 43.013' North Latitude, by 97 °, 37.641' West Longitude as depicted in Attachment 1, unless Georgetown Tower is notified by telephone.

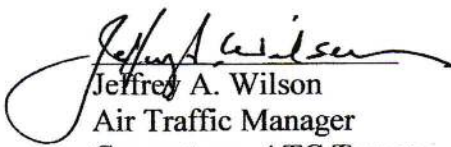
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- d. All UAS/RCA operations will be conducted under visual meteorological conditions (VMC).
- e. UAS/RCA operations at the GAMA Flying Field may be conducted after coordination with Georgetown Tower via phone 512-868-3580, Sunrise to Sunset daily. If UAS/RCA operations begin prior to 0700, then at 0700 the UAS/RCA user must notify Georgetown Tower of UAS/RCA operations within the Georgetown Class D airspace. In the event the initial user departs the RC Field that user shall coordinate for a replacement Point of Contact (POC.) The replacement POC shall notify Georgetown Tower of closure of the RC Field.
- f. Manned aircraft may operate concurrently within the Georgetown Tower Class D airspace and will be advised of the status of the RC Field when applicable. Manned aircraft operations have priority over UAS/RCA Operations.
- g. UAS/RCA will be operated in a manner that does not interfere with and gives way to any manned aircraft.
- h. Georgetown Tower will accept notification of UAS/RCA operations unless safety requirements dictate otherwise. Georgetown Tower has the authority to deny UAS/RCA operations in the Georgetown Tower Class D airspace in the case of a safety concern.


**6. LOST LINK/ FLY AWAY PROCEDURES:**

- a. In the unlikely event of a lost link situation, UAS will return to the launch site and land.
- b. UAS/RCA: In the unlikely event of a fly away, the POC must notify Georgetown Tower immediately at 512-868-3580 and provide Georgetown Tower with type or size of aircraft, direction of flight, approximate altitude and estimated duration of flight plus any other pertinent information.

**7. ATTACHMENT 1: UAS/RCA Operating Area**

  
Jeffrey A. Wilson  
Air Traffic Manager  
Georgetown ATC Tower

  
Russ Volk  
Airport Manager  
Georgetown Municipal  
Airport

  
Gary Fisher  
President Georgetown  
Aeromodelers  
Modelers Association  
Inc.